

## Charlton Kings Junior School – Sports Coach Job Description

**Name:**

**Job Title:** Sports Coach

**Salary Scale Point: Teaching Assistant Grade F**

**Responsible To:** Physical Education Subject Leader(s) & Headteacher

### Job Purpose:

- To deliver the National Curriculum PE Curriculum as appropriate
- To manage, organise and lead a wide range of sporting clubs and events in collaboration with the PE Lead and Headteacher
- To monitor and support the overall progress and development of children before, during and after school hours.
- To offer a safe and caring environment
- To work in partnership with pupils, parents, governors, other staff and external agencies.
- To have due regard for safeguarding and promoting the welfare of children and young people and to follow the Local Safeguarding Board child protection procedures and the school's safeguarding policy.

### Main Duties

#### **A The PE coach is to plan and deliver a PE curriculum which:**

- offers all pupils equality of opportunity in line with the policies of the school
- ensures continuity and progression within the work of the children

#### **B The PE coach needs to know the children in their care to:**

- plan lessons, teach and assess pupils in all subjects/developmental areas
- use observations and assessment to both monitor progress and to inform planning and teaching
- provide oral and written feedback to pupils on the processes and outcomes of their learning
- identify and respond appropriately to relevant individual differences between pupils

#### **C The PE coach is to use a wide range of teaching strategies to:**

- support pupils learning and be aware of the various factors which affect the process
- set appropriate and challenging expectations of pupils
- establish clear expectations of pupil behaviour
- present learning tasks in a clear and stimulating manner
- communicate clearly and effectively with pupils through questioning, instructing, explaining and feedback
- manage effectively and economically their own and their pupils' time
- support pupils in developing individual and collaborative study skills necessary for effective learning
- ensure pupils are offered equality of opportunity

### Special Conditions

The postholder will be subject to an enhanced DBS disclosure and suitability check to satisfy child protection requirements. The post is exempt from the provisions of the Rehabilitation of Offenders Act and all convictions or cautions must be declared.

At all times ensure that priority is given to the safeguarding of young people and that Safeguarding Policies and Procedures are followed.

This Job Description may be amended at any time, according to the changing priorities of the school as identified within the school's strategic plan and in consultation with the post holder.

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Signed by Mr L Pajak  
for and on behalf of  
Charlton Kings Junior School

Signed by

Date .....

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*CKJS is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.*